



COMMONWEALTH of VIRGINIA

Department of Medical Assistance Services

PATRICK W. FINNERTY
DIRECTOR

SUITE 1300
600 EAST BROAD STREET
804/786/7933
804/225/4512 (FAX)
800/343-0634 (TDD)

June 12, 2006

Dear Medicaid Providers:

The Department of Medical Assistance Services will be conducting a series of training seminars in five locations throughout the state for participating providers and their staff. These sessions will focus on **Hospice Billing**. This training is recommended for staff responsible for verifying patient eligibility, billing and claims follow-up. Each training session will focus on:

- Eligibility Verification Options
- Important Contacts List
- Hospice Services Billing on the CMS-1450 (UB-92)
 - Medicaid Primary
 - Medicare Crossover
- Remittance Advice (RA)

You will find information on the seminar sites attached, along with dates, times and a registration form. Please mail **or** fax your registration as designated on the registration form. The completed registration form must be received in our office **five (5)** business days prior to the scheduled seminar. **You will be contacted only if we are unable to accommodate your registration request.** It will **not** be possible to accept seminar registrations by phone.

People requiring reasonable accommodations, should contact the Department of Medical Assistance Services at least two weeks prior to the seminar at (804) 786-1428. Accommodations will be provided upon request.

We look forward to your participation in our Medicaid Seminar. If you have any questions regarding these sessions, please call (804) 786-1428.

Sincerely,

Michelle M. Watts
Trainer and Instructor III

Enc.: 3

Hospice Billing Training Sites and Directions

Date	Location
Friday July 14, 2006 Registration - 9:30 am Seminar - 10:00 am - 12:00 pm	Fairfax Government Center Meeting Rooms 4 & 5 12000 Government Center Pkwy. Fairfax, VA 22035
Friday July 28, 2006 Registration - 9:30 am Seminar - 10:00 am - 12:00 pm	VA Beach Central Library Auditorium 4101 VA Beach Blvd. VA Beach, VA 22035
Thursday August 3, 2006 Registration - 9:30 am Seminar - 10:00 am - 12:00 pm	VA Highlands Community College LRC- Building 605 1VHCC Drive Abingdon, VA 24212
Wednesday August 9, 2006 Registration - 9:30 am Seminar - 10:00 am - 12:00 pm	Dept. of Environmental Quality Meeting Room 3019 Peters Creek Road Roanoke, VA. 24019
Monday August 14, 2006 Registration - 9:30 am Seminar - 10:00 am - 12:00 pm	Chippenham Hospital Kraus Auditorium 7101 Jahnke Road Richmond, VA 23225

DIRECTIONS

FAIRFAX - Fairfax County Government Center- Auditorium

From I-66, exit onto Fairfax County Parkway North (Route 7100, Exit #55B). Turn right onto Fair Lakes Parkway East. Turn right onto Monument Drive. Turn right onto Government Center Parkway. The Government Center is on the left.

From Route 50, exit on West Ox Road South (Route 608). Left turn at light on Monument Drive. Turn right at light onto Government Center Parkway. Government Center is on your left.

VA BEACH - Virginia Beach Central Library- Auditorium

From I-264 East- Take Independence Blvd. (towards Pembroke). Turn right onto Virginia Beach Blvd. (U.S. 58). The library will be on the left. There will be a Central Library sign. **The entrance to the training is on the right side of the Library.**

ABINGDON - Virginia Highlands Community College – Learning Resource Center

Hwy. 81 to Exit 14 to Route 140 North (Jonesboro Road). Follow to Route 372 and turn right. Route 372 will lead to college campus. At the entrance to the campus, there is a map showing the buildings. Take first left turn. Presentation will be held in Building 605- Learning Resource Center. Please park in lots 4, 5 or 6.

ROANOKE – Department of Environmental Quality West Central Regional Office

From Route 220 North, Route 460 East or Interstate 581 North: Take I-581 North to the second Peters Creek Road exit, number 2S. Go south on Peters Creek Road. After the second stoplight, turn left into Brammer Village. Go to the left in the parking lot and continue up the hill. DEQ is the third building (number 3019) on the right.

From I-81 North and South: Take exit 143 to I-581. Take the first Peters Creek Road exit, number 2S. Turn right on Peters Creek Road. After the second light, turn left into Brammer Village. Go to the left in the parking lot and continue up the hill. DEQ is the third building (number 3019) on the right.

CHIPPENHAM HOSPITAL - Kraus Auditorium

From the north: I-95 south to **I-195 West**. Merge onto the **Downtown Expressway** (toll). Exit onto **Powhite Parkway** towards VA-150/VA-288/US-60. Proceed on **Powhite Parkway** (toll) to the **Jahnke Road East** Exit. Bear right at the fork in ramp. Hospital will be on your right about ¼ mile. **From the south: I-95** north to **Chippenham Parkway North**. Exit at **Jahnke Rd.**, and turn right. Hospital is on the right. **Park in the Visitor and Employee Parking Area**. Enter through the entrance of Tucker Pavilion and take a right to Kraus Auditorium.

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

**Department of Medical Assistance Services
Hospice Billing Training**

PROVIDER NAME /
PROVIDER NUMBER

PROVIDER ADDRESS

CONTACT PERSON (if questions):

TELEPHONE NUMBER:

FAX NUMBER:

EMAIL:

LOCATION	NAME OF PARTICIPANT

PLEASE RETURN TO: DEPT. OF MEDICAL ASSISTANCE SERVICES

TRAINING UNIT

600 E. BROAD ST., SUITE 1300

RICHMOND, VA 23219

FAX: (804) 786-6229 or (804) 225-4393

INFORMATION: (804) 786-1428